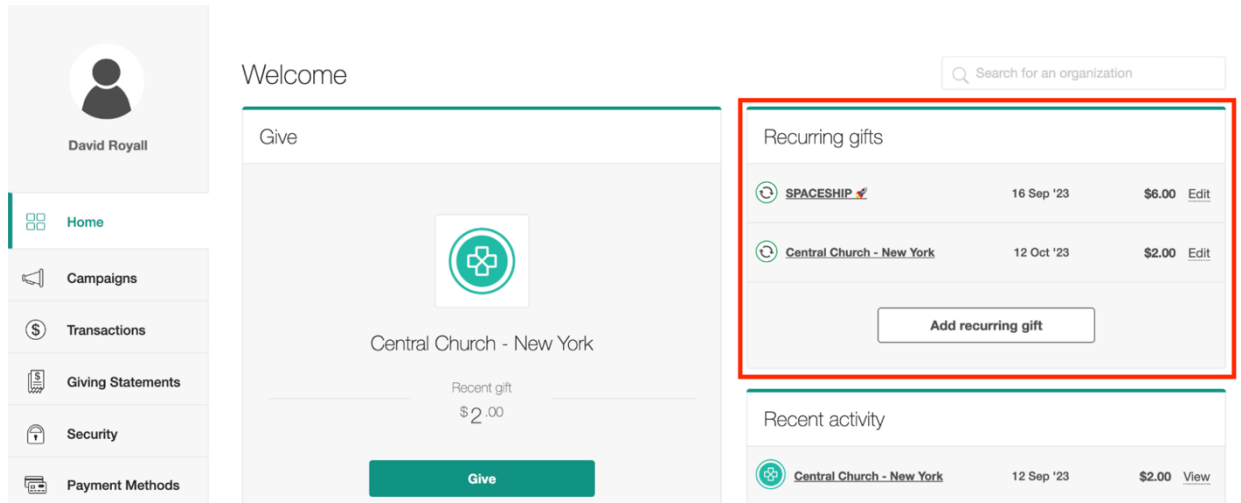


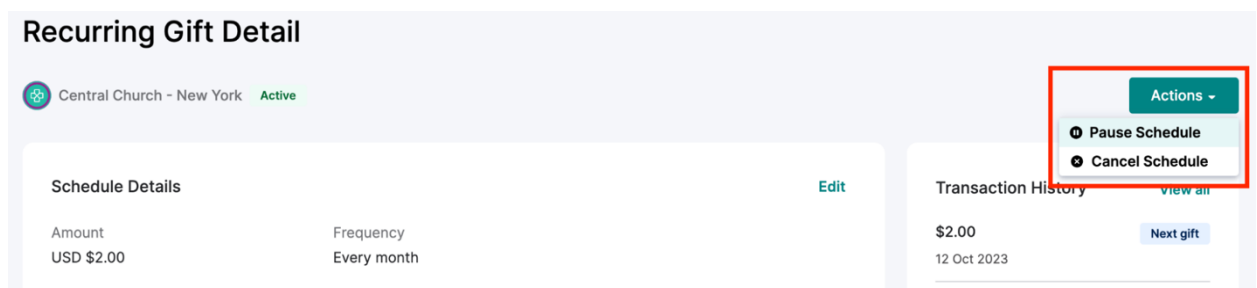
CANCEL PUSH PAY RECURRING GIFT

The first step to any of the ways to update your recurring or scheduled gifts is to find them in the Donor Portal.

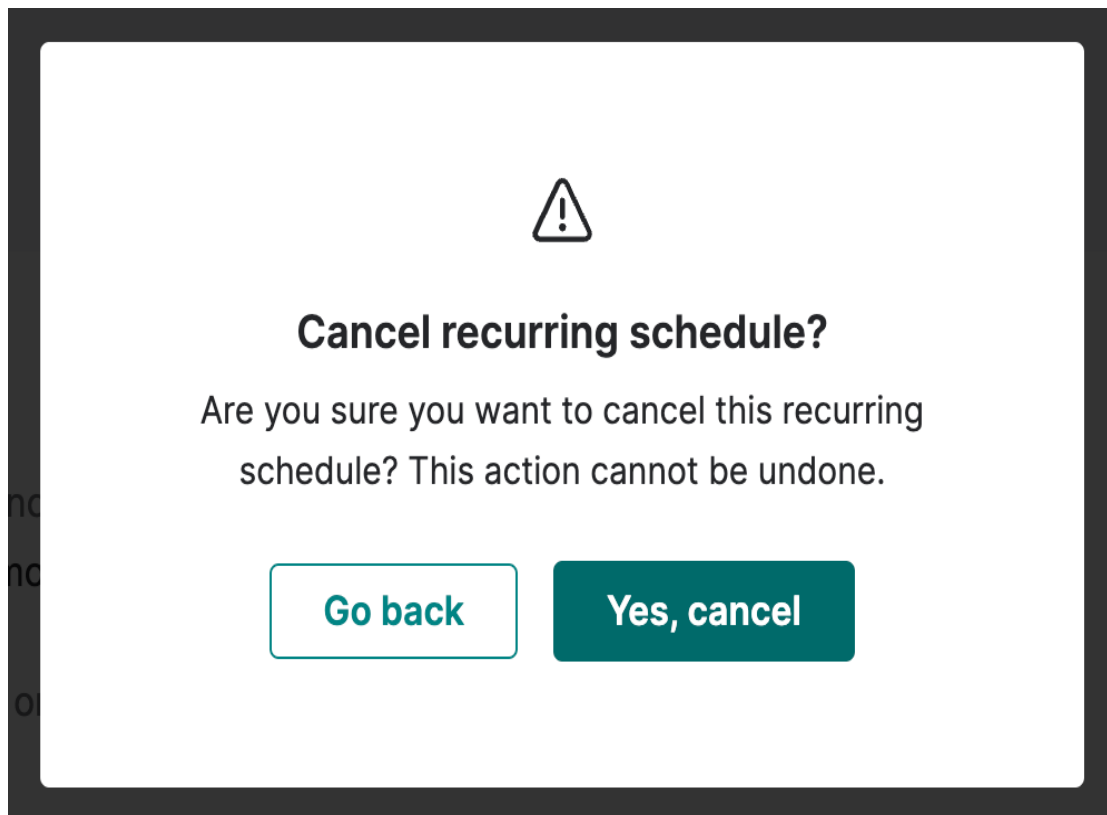
1. Log into the [Donor Portal](https://www.pushpay.com/login) (www.pushpay.com/login)
2. Look for the section titled "Recurring Gifts" or "Scheduled Gifts."



3. Click on the gift you'd like to update. It will be labeled with the name of the organization & listing, as well as the next payment date and amount.
4. On the top right, click on the "Actions" menu.



5. Confirm the cancellation on the popup.



6. You will receive a confirmation message about the cancellation it will be un-editable.

Recurring Gift Detail

Central Church - New York Cancelled Actions

Schedule Details Edit

Amount	Frequency
USD \$2.00	Every month
Starting on	Ending on
12 Oct 2023	never
Fund	
Community campaign	

Transaction History

No previous or up-coming transactions available

Success, Cancelled the recurring schedule ×

[Summary](#) > Recurring Gift Detail